

**HULMEVILLE BOROUGH COUNCIL**  
**Meeting Minutes**  
**April 4, 2016**

The regular monthly meeting of the Hulmeville Borough Council was held on the above date at the Borough Hall, 321 Main Street.

**Councilmember's Present**

Thomas Wheeler, President  
Dale Walton Jr.  
Judy Coleman  
Dan Mandolesi  
Mayor Dave Harris

**Staff in Attendance**

Solicitor Robert DeBias  
Secretary Dorothy Omietanski  
Treasurer Diane McKairnes  
Authority Chair Jim Clark  
Water & Sewer Clerk Pat Slater  
Police Chief Bob Juno

**Councilmember's Absent:** Raymond Johnson, Vice President, Nick Lodise and Debbie Mahon.

**Staff Absent:** Fire Marshal Bill Wheeler and HHS President Marce Heald

**Guests in Attendance:** Sheri Wheeler and Trish Taggart

**Call to Order:** Mr. Wheeler called the meeting to order at 7:35pm; all those present joined in the Pledge of Allegiance.

**Minutes:** Motion made by Mr. Walton seconded by Mr. Mandolesi to approve the minutes of February 2 and 16, 2016 and March 7, 2016; Motion passed with all in favor 4-0-0.

**Moment of Silence:** Mr. Wheeler requested a moment of silence in remembrance of Ferd Reetz, Harriett Black and John Wood.

**Motion made by Mr. Walton seconded by Ms. Coleman to have a dedication page made for Ferd Reetz, Harriett Black and John Wood; Motion passed with all in favor 4-0-0.**

**Public Comment:** none

**Police Report:**

- Mayor Harris read the report for the month of March 2016: 12 Incidents, 18 Traffic, 1 Parking, 1 Accidents, 3 Assists, 0 Summary, 0 Criminal, 10 District Court, 0 County Court, 0 EMS for a total hours worked: 167, Total Salary \$4,504.50..
- Hulmeville Police provided traffic control during Harriett Black's funeral and will provide it again this weekend for Ferd Reetz funeral.
- The invoice for the police vehicle was sent to RDA.

**Water Authority:**

- Engineering Service – The Water Authority, at their last meeting, made a motion to recommend to council that Carroll Engineering be approved as the water and sewer engineering service consultant effective 4/1/16. The most important factor in selecting a new engineering company was the fact that Carroll Engineering is local with an office in Warrington PA. Mr. DeBias advised Mr. Clark to contact Max Stoner and have him forward all information to Carroll Engineering regarding Kiss Electric. Mr. Clark also needs to make

sure Glace Associates transfer all open files. Mr. Clark needs to provide Ms. Coleman and Ms. McKairnes with the rate schedule for Carroll Engineering.

**Motion made by Mr. Mandolesi seconded by Ms. Coleman to approve the recommendation made by the Water Authority to select Carroll Engineering as the new engineering service consultant to the Water Authority; Motion passed with all in favor 4-0-0.**

- Meter Replacement Program – On February 25, 2016, Tom Wheeler, Sherri Wheeler and Jim Clark met with John Butler of the Bucks County Water and Sewer Authority to discuss contracting with BCWSA to perform meter replacement within the borough. John Butler expressed a willingness to assist Hulmeville Borough with the water meter replacement program. The following items were discussed:
  1. BCWSA would be responsible for contacting residents that would be targeted for water meter replacement. BCWSA would then follow up by replacing the meters with units that were selected by Hulmeville Borough.
  2. BCWSA would bill Hulmeville Borough for the parts and labor required to replace the meters.
  3. BCWSA will be flexible as to the number of meters being replaced, schedule, and terms of payment. The program will begin by replacing 50 meter.
  4. John Butler contacted the meter supplier currently utilized by BCWSA to provide options to Hulmeville Borough for meter replacement and the equipment and software needed to read the meters. John Butler also recommended using wireless radio water meters that can be read with the proper equipment without the need for entering the residents' property.
  5. Cost of the meter replacement will be approximately \$202 per meter with \$72 labor cost per installation. An additional cost of \$10,000 to \$12,000 will be required to purchase the equipment and software to read the meters and format the data in a way that can be given to the billing clerk for billing purposes.
  6. Since this work falls under the Intergovernmental Cooperation Agreement, Hulmeville Borough does not need to observe bid procedures to execute this agreement with BCWSA.
- 537 Plan – Mr. Clark had no update on its status.
- Sewer Inspections - Mr. DeBias distributed a public notice regarding sanitary sewer inspections in Bensalem Township. They are conducting inspections of private sanitary sewer laterals over the next several months.

Note – Ms. Mahon arrived 8:05pm

**Fire Marshal:** no report

**MS4:**

- Mr. Canales requested and received an extension for the NPDES Permit No PAG130168 TMDL Plan
- Items Accomplished since January 2016:
  1. Researched BMP information for tree plantings
  2. The rain garden was finalized in May 2012
  3. Ms. Omietanski supplied street sweeping weights from: May 2014, May 2015, and December 2015

4. Sent the review to Mario to determine which storm inlets might be cleaned by BCWSA
  5. Put a hold on the drain guards pending permit approval
  6. Ms. Mahon met with Ryan Idell, Eagle Scout, Celeste Idell (Ryan's mother) and Dan Mondolesi to review the storm drain medallions for Hulmeville Borough
- Items council still needs to accomplish:
    1. Ms. Mahon needs to update all borough officials and employees regarding storm water concerns which is scheduled for a May meeting.
    2. April 10th Meet N Greet to distribute pertinent information to the community. For the event Ms. Mahon will need two people to sign in visitors and take care of raffle tickets and one person to be sure power point demo keeps running. Before the event Ms. Mahon needs to get photo copies of residential packets for BMP's of floodplain properties and weather events which Ms. Omietanski has offered to complete.
    3. Ms. Mahon needs addresses/contacts of all buildings in floodplain for mailing Best Management Practices (BMP's) information. This information will be mailed out to residents who do not attend Meet N Greet.
    4. Earth Day Event, Saturday, April 30th 10 - 2 Core Creek Park. Flyers were sent along with the Town Crier. Ms. Mahon will need volunteers to answer questions, hand out information, & hand out plants.
    5. Ms. Mahon wanted to verify proposed street sweeping dates for 2016 – 5/19 and 9/15.
    6. Verify Rain Barrel installations on borough properties
    7. Discuss Sump Pump inspections to include disconnects of downspouts that go directly to impervious surfaces or storm drains

#### **Floodplain:**

- With help from Congressman Mike Fitzpatrick's office, 2 Beaver Street received an "over-ride" for the inexplicable Severe Repetitive Loss that the property was put in. They received a Preferred Risk Policy at a rate of \$425.00.
- Ms. Mahon wanted to bring to council's attention that there is now a private flood insurance and one-stop website available to homeowners. Homeowners can access the information at [www.insurance.pa.gov](http://www.insurance.pa.gov) click on "Coverage" then "Flood". This information will be in a future flyer sent out to residents and posted to the website.

#### **Borough Property:**

- Mr. Mandolesi received three bids for lawn care service.
  1. PennGreen - \$300 total/visit
  2. Spencer's Landscaping & Lawncare - \$340 total/visit
  3. Mark Boon - \$195 total/visit

**Motion made by Mr. Mandolesi seconded by Mr. Walton to approve a contract with Mark Boon for lawn care maintenance at a cost of \$195/visit; Motion passed with all in favor 5-0-0.**



• <b>Sewer Fund PLGIT</b> Balance as of March 1, 2016:	\$350,967.65
Interest December	\$ 78.16
Deposit	\$ 0
Expense	\$ - 0
Sewer Fund PLGIT Balance as of March 31, 2016:	<b>\$351,045.81</b>
• <b>Highway Aid PLGIT</b> Balance as of March 1, 2016:	\$ 15,129.84
Interest December	\$ 3.07
Deposit	\$ 0
Expenses	\$ -2,250.87
Highway Aid PLGIT Balance as of March 31, 2016 :	<b>\$ 12,882.04</b>
• <b>General Fund PLGIT</b> Balance as of March 1, 2016:	\$ 11,748.23
Interest December	\$ 2.62
Deposits	\$ 0
Expenses Total:	\$ - 0
General Fund PLGIT Balance as of March 31, 2016:	<b>\$ 11,750.85</b>

**Bills:** A copy of the bill list dated April 4, 2016 was provided to Council and offered for review by the public. Note one bill was added for Debbie Mahon amount of \$66.92.

• <b>General Fund</b> beginning balance as of March 31, 2016:	\$ 57,105.95
ending balance as of April 4, 2016:	\$ 37,341.20
• <b>Sewer &amp; Water</b> beginning balance as of April 4, 2016:	\$ 122,350.81
ending balance as of April 8, 2016:	\$ 103,763.39
• <b>Highway Aid</b> beginning balance as of April 4, 2016:	\$ 12,853.85
ending balance as of April 4, 2016:	\$ 12,831.59

**A motion was duly made by Mr. Mandolesi seconded by Mr. Walton and carried unanimously to approve the bill list dated April 4, 2016; motion carries 5-0-0.**

### **Old Business:**

- Ms. Omietanski informed council that the West Nile letter was sent.
- Again it was brought to council's attention by Ms. Taggart that there may be three Vietnam vets whose names need to be added to the memorial. Council advised Ms. Taggart to speak to Marcy. At a meeting last year it was discussed and Marcy agreed to take care of the matter.
- Ms. Mahon informed council that she did receive the corrected honorary plaques from Tina Davis's office and she will distribute them to the youth volunteers.
- Mayor Harris offered to contact Tina Davis to see if he can get honorary plaques made for the recently deceased.
- Mr. Mandolesi will contact the mason regarding the repairs to the wall. He will schedule to have the work started once warm weather arrives.

Mr. Wheeler requested an executive meeting.

The meeting was adjourned at 9:40pm; motion made by Mr. Walton seconded by Ms. Mahon.

Respectfully Submitted

Dorothy Omietanski,  
Hulmeville Borough Secretary